



**Europass
CV**

Basic data

Surname / Name

Aleksandra Šupjeglav Jukić

Address

Lakševine b.b., 88 202 Buna, Mostar, Bosnia and Herzegovina

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Citizenship

BiH

Date of birth

25.02.2078.

Gender

female

**Education and
Training**

Period/dates

2001-2007

Name of qualification /
diploma

Graduated engineer in agronomy
general direction

Name and type of education
and training provider
organization

Faculty of Agriculture, University of Mostar

Period/dates

2016-2019

Name of qualification /
diploma

Master of Science in Agriculture "Fruit
and viticulture course"

Name and type of education
and training provider
organization

Agro-Mediterranean Faculty, University "Džemal Bijedić" in Mostar Graduate
study

Period/dates

April 2018 - until today

Name of qualification /
diploma

Name and type of education and training provider organization	Faculty of Agronomy and Construction Technology, University of Mostar Doctoral study Horticulture/ Sustainable management of agricultural land, Soil protection, Reclamation, Water pollution and protection, Fertilization, Biochemistry and physiology of plants
Working experience	
Period/dates	08.10. 2007 – 15.07.2015.
Occupation or job	Senior laboratory assistant

Name and address of employer	Faculty of Agriculture, University "Džemal Bijedić" Mostar, University campus 88 104 Mostar, BiH
Type of activity or sector	Higher education institution
Main tasks and responsibilities	Laboratory work, preparation and presentation of experimental exercises
Period/dates	15.07.2015 – 15.07.2019.
Occupation or job	Assistant
Name and address of employer	Faculty of Agriculture, University "Džemal Bijedić" Mostar, University campus 88 104 Mostar, BiH
Type of activity or sector	Higher education institution
Main tasks and responsibilities	<ul style="list-style-type: none"> • Prepares and performs exercises under the expert supervision of teachers; • helps the teacher in the preparation of the scientific-teaching process; • carries out consultations with students; • participates in holding exams in accordance with the curriculum; • prepares a pass report on the subject in which he is engaged after each exam period; • works on his own professional development in order to prepare for independent scientific research work in order to obtain a higher academic degree; • participates in the work of commissions and expert bodies of the faculty upon invitation; • performs other tasks established by the law, as well as other tasks by order of the dean.
Period/dates	16.07.2019 - today
Occupation or job	Senior Assistant
Name and address of employer	Faculty of Agriculture, University "Džemal Bijedić" Mostar, University campus 88 104 Mostar, BiH
Type of activity or sector	Higher education institution

Main tasks and responsibilities	<ul style="list-style-type: none"> prepares and demonstrates laboratory exercises for students; preparing practicums and other materials needed for exercises for students; together with the laboratory assistant, makes the models necessary for the experimental part of the exercises; helps students in preparing final papers of all study cycles; plans, organizes, implements and documents tasks related to laboratory analyses; performs standard tests in the laboratory; processes reports on the results of laboratory tests; controls and signs output documents with the results of laboratory tests; participates in the creation and implementation of projects, and performs organizational and professional tasks for the proper execution of the project; participates in writing reports on the level of project implementation and final reports on projects; gives an assessment of the condition of the laboratory and laboratory equipment and the degree of utilization of the equipment in the scientific teaching process and scientific research work; 					
	<ul style="list-style-type: none"> performs other duties as ordered by the dean and vice dean. 					
Communication and interpersonal competences	Good communication skills, good organizational skills, desire for education and training					
	Understanding		Speaking		Writing	
<i>European level (*)</i>	Listening	Reading	Spoken interaction	Spoken production		
language	B1	B1	A2	A2	B1	
	<i>(*) Common European Framework of Reference for Languages</i>					
Communication and Interpersonal skills	Passed the professional administrative exam for higher vocational education in 2012. Ability to teach and transfer knowledge. Professionalism, creativity, independence, accuracy, reliability,					
Digital competences and skills	Microsoft Office Word, Microsoft Office Excel, Microsoft Office PowerPoint					
Driving licence	Category B					
Additional trainings and education	<p>2018 - Workshop entitled "From an idea to an EU project". The workshop is conducted by Mrs. Meliha Gekić Lerić, adviser and practitioner in cooperation with Promotion Agency for Digital marketing and event organization.</p> <p>2014 - Training for the ELISA test in the laboratory of the Agro-Mediterranean Faculty of the University "Džemal Bijedić" in Mostar as part of the Norwegian project "Providing genetic diversity and healthy plants for the horticulture and Bosnia & Herzegovina."</p>					
Honours and Awards						